

LS 3

LOCAL SERVICES TAX PERSONAL RETURN (SELF-EMPLOYED)

HEIDELBERG, LYNN, WEISENBERG AND LOWHILL TOWNSHIPS

PAYABLE TO:
HEIDELBERG/LYNN EARNED INCOME TAX BUREAU
6272 ROUTE 309 • NEW TRIPOLI, PA 18066-2030
PHONE: 610-767-6220 • FAX: 610-767-6988

NAME AND ADDRESS TAX YEAR SOCIAL SECURITY NO.

1. Local Services Tax	\$10.00
2. Penalty & Interest (1% per month)	
3. TOTAL DUE	

READ INSTRUCTIONS ON BACK OF FORM
IN THIS WAY YOU CAN VERIFY YOUR OCCUPATION SITUATION
BEFORE COMPLETING
DUE DATE 4/15

I DECLARE UNDER PENALTY OF LAW THAT THE INFORMATION HEREIN
CONTAINED IS TRUE AND CORRECT

AUTHORIZED
SIGNATURE _____

DATE FILED _____

COPY A - TAX BUREAU'S COPY

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COPY B - TAXPAYER'S COPY

A. My "Employer" withheld my Local Services Tax.
Attach Copy

EMPLOYER'S NAME	EMPLOYER'S NUMBER
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B. I paid my Local Services Tax in the municipality of _____ (copy attached).

C. I certify that no portion of my business or occupation is carried on or performed within the Corporate Limits of Heidelberg, Lynn, Lowhill or Weisenberg Township, Lehigh County, Pennsylvania. Business address is _____

COPY "C" to **Heidelberg/Lynn Earned Income Tax Bureau**
6272 Route 309
New Tripoli, PA 18066-2030

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COPY C - FILE WITH TAX BUREAU WHEN APPLICABLE

(LS 3) - LOCAL SERVICES TAX, PERSONAL RETURN (SELF-EMPLOYED)

Instructions to Self-Employed Persons or Individuals Whose Employers are NOT Required to Withhold. In the event that you have only one (1) occupation, complete and file this return with your payment by the due date as shown or if your occupation situation is applicable to A, B, or C below, detach and file Copy "C" as instructed.

- A. In the event that you have an employer who has deducted the tax, check Box "A", and fill in employer's name and number. Your employer is required to furnish you with an "Evidence of Deduction Certificate" giving the employer's name and number. Return completed Copy "C" to Heidelberg/Lynn Earned Income Tax Bureau, 6272 Route 309, New Tripoli, PA 18066-2030.
 - B. When you receive more than one Form LS 3 Local Services Tax, "Personal Return (Self-Employed)", remit your payment with the primary "Return." On all others, return Copy "C" to Heidelberg/Lynn Earned Income Tax Bureau, 6272 Route 309, New Tripoli, PA 18066-2030, after filling in Box and Line B.
 - C. In the event that you are NOT engaged in a business or occupation WITHIN the corporate limits of Heidelberg, Lynn, Lowhill or Weisenberg Township, check Box "C" and return to Heidelberg/Lynn Earned Income Tax Bureau, 6272 Route 309, New Tripoli, PA 18066-2030.
- REMINDER --- when filing Copy "C" it must be signed.

TAXPAYER'S BILL OF RIGHTS DISCLOSURE STATEMENT

You are entitled to receive a written explanation of your rights with regard to the audit, appeal, enforcement, refund and collection of local taxes by calling the Heidelberg/Lynn Earned Income Tax Bureau at 610-767-6220 during the hours of 8:00 a.m. to 4:00 p.m. on any weekday.

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